Scarfone Contracting is seeking a full-time Lead Carpenter + Carpenter to join our growing Catholic business. Established in 2007, Scarfone Contracting works in both residential and commercial settings, including several parish projects around the area. The Lord is blessing us with increased work, and we are excited to have others join us in serving our clients.

**Lead Carpenter**

* Work independently and direct other carpenters or subcontractors to successfully and professionally complete jobs
* Lead job site set up, maintenance, and storage
* Double check architectural drawings for accuracy
* Maintain client onsite communication
* Track extra work request for change orders
* Help evaluate timing of tasks and schedules
* Site visit inspections
* Train new carpenters
* Project evaluation and improvement
* Carpentry work
  + Demo, general construction
  + Finish Applications Tiling, Trim, Cabinetry
* Onsite detail design with clients
* Take on small project repairs, and bring projects to completion
* Schedule pickup and delivery of materials to projects
* Communicate with Administrator for material ordering
* Be aware and track project schedule

**Carpenter**

* Work independently and or with a team of other carpenters and subcontractors to successfully and professionally complete jobs
* Assist in job site set up, maintenance, and storage
* Assist in client onsite communication
* Communicate extra work request for change orders to project manager
* Help evaluate timing of tasks and schedules with the project manager
* Site visit inspections
* Carpentry work
  + Demo, general construction
  + Finish Applications Tiling, Trim, Cabinetry
* Onsite detail design with clients
* Take on small project repairs, and bring projects to completion
* Schedule pickup and delivery of materials to projects
* Communicate with Administrator for material ordering
* Be aware and update the project manager about the project schedule

**If interested in applying for either of these positions, please send an email to**

**Ralph Scarfone at** [**ralph@scarfonecontracting.com**](mailto:ralph@scarfonecontracting.com)